Action plan template

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| **Goals for organisational strengthening** |
| [Text] |
| **Objectives and corresponding actions per objective** |
| **Objective 1:**  |
| **Activities** | **Results expected** | **Person responsible** | **Timeline** | **Goals achieved & measures of success** | **Means of verification – what will tell us that a goal has been achieved** | **Comments/ additional info** |
| Activity 1 | [Text] | [Text] | [Text] | [Text] | [Text] | [Text] |
| Activity 2 | [Text] | [Text] | [Text] | [Text] | [Text] | [Text] |
| Etc.  | [Text] | [Text] | [Text] | [Text] | [Text] | [Text] |
| **Objective 2:**  |
| **Activities** | **Results expected** | **Person responsible** | **Timeline** | **Goals achieved & measures of success** | **Means of verification – what will tell us that a goal has been achieved** | **Comments/ additional info** |
| Activity 1 | [Text] | [Text] | [Text] | [Text] | [Text] | [Text] |
| Activity 2 | [Text] | [Text] | [Text] | [Text] | [Text] | [Text] |
| Etc. | [Text] | [Text] | [Text] | [Text] | [Text] | [Text] |
| **Objective 3:**  |
| **Activities** | **Results expected** | **Person responsible** | **Timeline** | **Goals achieved & measures of success** | **Means of verification – what will tell us that a goal has been achieved** | **Comments/ additional info** |
| Activity 1 | [Text] | [Text] | [Text] | [Text] | [Text] | [Text] |
| Activity 2 | [Text] | [Text] | [Text] | [Text] | [Text] | [Text] |
| Etc. | [Text] | [Text] | [Text] | [Text] | [Text] | [Text] |

[You may add rows as needed]